



**APPLICATION FOR WITHDRAWAL AND REFUND**  
**(Processed within 14 working days after the student has provided the necessary documents.)**

| Student Personal Details  |          |   |  |
|---|----------|---|--|
| Family name:  |          | Given Names:                              |  |
| Student Id:   |          |   |  |
| Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female |          | Date of Birth: (dd/mm/yy): ____/____/____ |  |
| Postal Address:   |          |   |  |
| City:   | Country: | Postcode:                                 |  |
| Home phone:   |          | Mobile No:                                |  |
| Email Address:  |          |   |  |

| Course Details  |  |
|---|--|
| Tick the course/s you are applying to withdraw from and request a refund for:                     |  |
| AUR30620 Certificate III in Light Vehicle Mechanical Technology (CRICOS Code: 103625K) – 90 weeks |  |
| AUR40216 Certificate IV in Automotive Mechanical Diagnosis (CRICOS Code: 102623J) – 34 weeks      |  |
| AUR50216 Diploma of Automotive Technology (CRICOS Code: 102624H) – 36 weeks                       |  |
| BSB50420 Diploma of Leadership and Management (CRICOS Code: 104221M) – 78 weeks                   |  |
| BSB60420 Advanced Diploma of Leadership and Management (CRICOS Code: 109355A) – 68 weeks          |  |
| SIT40521 Certificate IV in Kitchen Management (CRICOS Code: 109699K) – 78 weeks                   |  |
| SIT50422 Diploma of Hospitality Management (CRICOS Code: 113577H) – 66 weeks                      |  |
| SIT60322 Advanced Diploma of Hospitality Management (CRICOS Code: 113578G) – 104 weeks            |  |
| CHC33021 Certificate III in Individual Support (CRICOS Code: 114630M) – 52 weeks                  |  |
| CHC43121 Certificate IV in Disability Support (CRICOS Code: 113575K) – 52 weeks                   |  |
| CHC52021 Diploma of Community Services (CRICOS Code: 113576J) – 52 weeks                          |  |
| General English: Elementary to Upper-Intermediate (CRICOS Code: 114631K) -50 weeks                |  |
| Tertiary Preparation Program (CRICOS Code: 114632J) – 20 weeks                                    |  |

**Reason for Withdrawal and Application for Refund**

- |   |                                       |  |
|---|---------------------------------------|--|
| <input type="checkbox"/> Visa Refusal             | <input type="checkbox"/> Cancellation | <input type="checkbox"/> Credit Transfer |
| <input type="checkbox"/> Visa Renewal Refusal     | <input type="checkbox"/> Withdraw     | <input type="checkbox"/> Deferment       |
| <input type="checkbox"/> Visa Breach of Condition | <input type="checkbox"/> Transfer     | <input type="checkbox"/> Other,          |

**Please elaborate on your circumstances.**

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**If you are leaving, when do you intend to leave Australia?** \_\_\_\_\_

[To process the refund, please fill in the following details]

**Bank details to which the refund is to be processed:**

Bank Name: \_\_\_\_\_

Account holder Name: \_\_\_\_\_

BSB number: \_\_\_\_\_

Account number: \_\_\_\_\_

Swift Code (if applicable): \_\_\_\_\_

Bank Branch Code: \_\_\_\_\_

Amount Paid: \$ \_\_\_\_\_ AUD

Date paid: \_\_\_\_\_

Branch Address:

\_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**American College - Office Use Only**Evidence Given: Yes ☐No ☐

Type of documents: \_\_\_\_\_

Refund approved ☐Refund not approved ☐No refund necessary ☐

Method: \_\_\_\_\_

Date refunded: \_\_\_\_\_

Amount refunded: \_\_\_\_\_

Comments:

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Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

ABN: 91 130 637 320

International Institute of Management Pty Ltd trading as American College/ International Institute of Management

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